

## INCORPORATION OF MALTESE COMPANY

### Requirements and checklist

Requirements at incorporation stage:

1. Company name desired
2. Main trading object/line of business
3. Director/s and respective home/office address
4. Shareholder/s and respective home/office address
5. Copy of ID Card and/or passport of all directors and shareholders

Note: For non-EU individuals we also require a bank reference or a professional reference not older than 3 months.

Unless you provide Maltese address and nominate a Company Secretary, we will use our office address and appoint a company representative as the Company Secretary, in order to facilitate online filing.

Additional requirements for opening of a bank account:

1. Passports/ ID Card to be verified (original) or certified from a notary/lawyer/accountant
2. Bank reference of all directors and shareholders (in original)
3. Utility bill or proof of address of all directors and shareholders not older than 3 months
4. Curriculum Vitae of main shareholders and directors
5. Business plan/company profile
6. Contractual agreements

The banks reserves the right to ask for more information, such as source of funds declarations, competence and experience in the business, accounts of foreign company business (depending on the bank's requirements). We can offer introductions to a number of reputable banks in Malta. It may take up to three months to open a bank account. Applications are successful based on the bank's client acceptance policy and due diligence requirements.

All documents must be submitted in English. If these are available in any other language, a translation by an official translation agency is required.

For more info or to request a quote, contact us on [admin@accountingservices.com.mt](mailto:admin@accountingservices.com.mt).